

OFFICIAL INITIATION CEREMONY

Standing in a darkened room is a table covered with a white cloth. It is decorated with two green ribbons, two gold ribbons, one green candle, and one gold candle. The candles are placed in holders and lighted. One additional candle per new inductee (small tapers) is placed on the right-hand corner of the table (Consider using paper or plastic wax catching rings for each candle or no-drip candles). One official PLS key pin for each candidate is placed behind the row of candles for inductees. Certificates for each inductee should be alphabetized and distributed after the pinning and induction ceremony (see the document for instructions on the ceremony). The chapter president reviews for accuracy and signs each certificate prior to the evening.

The *President* stands behind and at the center of the table. The *Secretary* or other designated officer stands to the right of the President, and the *Treasurer* or other designated officer to the left of the President. The other non-executive board members stand in a balanced semi-circle either behind or to each side of the officers.

The inductees remain in adjacent room until summoned by the *Vice President*. Prior to entering the initiation room, the *Vice President* explains the ceremonial procedure to inductees. Arranged in alphabetical order, the candidates are then led before the ceremonial table by the *Vice President*, who moves to the right end of the table beside the secretary. The *Vice President* then announces the inductees by name to the president and other members present. Each Phi Lambda Sigma member should pin one inductee. If there are more inductees than members present, the process can be repeated, or faculty members can pin new inductees.

